CIDSE is an international family of 18 Catholic social justice organisations from across Europe and North America working together with others to promote justice, harness the power of global solidarity and create transformational change to end poverty and inequalities. We do this by challenging systemic injustice and inequity as well as destruction of nature. We believe in a world where every human being has a right to live in dignity.

The CIDSE Secretariat, located in Brussels, is currently looking for a

**Senior Policy & Advocacy Advisor, Corporate Regulation and Human Rights**

to join its team as soon as possible. The position is 100% / 5 days per week, on a permanent contract.

The Senior Policy & Advocacy Advisor is a member of the Management Team and Team leader responsible for CIDSE’s thematic area of work including such issues as corporate regulation, extractives work, human rights, and land rights. The Senior Policy & Advocacy Advisor is directly accountable to the Secretary General in supporting the implementation of CIDSE strategy and Operational Plan, and ensuring sound strategies and frameworks for monitoring and evaluation, including reporting to the Network’s governance bodies.

**Your responsibilities:**
- Participating in and actively contributing to the Management Team meetings and joint work;
- Co-organising governance, and or strategic reflection spaces within the Secretariat, the network or with allies;
- Leading the coordination, design, implementation, monitoring and review of the Policy & Advocacy work under your area of responsibility, in line with CIDSE’s Strategic Plan, both within the team and the network of member organisations.
- Mobilising, coordinating and supporting CIDSE’s members to be active in the Policy & Advocacy areas under your responsibility, through the Working Group structures.
- Implementing projects related to the thematic areas under your responsibility, through the Working Group structures.
- Seeking/strengthening alliances in civil society (including global partners) to support CIDSE work;
- You follow policy processes at the UN and EU level, ensure information sharing and networking with partners and allies, including the Catholic Church, and represent CIDSE on various platforms;
- Managing high level/visibility projects for the Secretariat/network and representing/speaking on behalf of CIDSE in events/external networks, and social media;
- Accompanying, supporting, recruiting, and managing team under your responsibility, in implementing the strategic objectives laid out in the Operational Plan, as well as organizing the annual workplans and supporting the evaluation process to ensure coherence with the CIDSE strategy; You ensure smooth collaboration and shared learning across CIDSE different thematic priorities;
- You participate in external funding processes (application, reporting and evaluation);
- You contribute to CIDSE overall strategy based on a systemic change approach, challenging the dominant systems of injustice.

**Your profile:**
- Advanced University Degree in International Development, International Policy, Law, Environmental studies, or any relevant area of studies for the work of CIDSE;
- At least 7 years of relevant experience of leading international and European policy and advocacy work, and the areas of human rights, corporate regulation, resource extraction or related areas.
- Extensive leadership experience, including developing and implementing strategies and plans, project management, and managing teams and budgets;
- You have advanced strategy development, planning, and reporting skills, knowledge of and experience with UN and EU institutions, processes, and legal frameworks;
- You have experience and expertise in public speaking, high level advocacy, lobby, and negotiation;
- You have knowledge and understanding of Catholic Church values and a commitment to the mission of CIDSE;
- You have experience and ability to work in a network, in multicultural settings and teams, experience in the NGO sector, as well as advanced facilitation and chairing skills;
- You are a team player and have leadership skills, in coaching, guiding, accompaniment and training of junior staff;
- You have excellent written and spoken English skills, and at least one other language of CIDSE’s working groups: French, Spanish, German, etc.
- You have advanced communication and interpersonal skills, diplomacy, discretion, tact, and active listening, creativity, and empathy;
- You have proven computer skills, can work flexibly and autonomously, and are available to travel.

CIDSE offers:
- the opportunity to work in an international organisation with a dynamic international team;
- the opportunity to work with CIDSE member organisations, allies and partners worldwide;
- the opportunity to work in the Brussels EU-Quarter, an interesting and challenging job.

The terms and conditions of working, including salary range, are those of CIDSE and depends on experience.

Please send your CV and cover letter by April 18th to: recruitment@cidse.org or to:
CIDSE Secretariat - Attn: Secretary General
16, rue Stévin - 1000 Brussels, Belgium

Interviews will likely begin in the week of April 20th 2019.

For more information about CIDSE please visit our website www.cidse.org