



Call for proposals – European Laudato Si’ Alliance Baseline Survey

This baseline survey “Laudato Si’ inspired projects from 2016 to date” is one of the activities of the “ELSiA 2021-2023: a partnership for the Promotion of Integral Ecology in Europe” project.

This call for proposals is inviting interested and qualified parties to submit proposals to the European Laudato Si’ Alliance for the implementation of a baseline survey aimed at identifying Laudato Si’ inspired initiatives, implemented by Church actors in Europe from 2016 to date.

Key steps in the application process

Request for clarification to be submitted via email by	Deadline to provide response to the clarifications	Deadline for the submission of the proposals	Interviews with shortlisted candidates	Final selection of successful candidate	Start of date the contract
24.05.2021	26.05.2021	31.05.2021	04.06.2021	09.06.2021	14.06.2021

Request for clarifications should be sent to info@elsia-alliance.eu

Organization overview

The European Laudato Si’ Alliance intends to promote ecological justice and the social teaching of the Church as a shared and coordinated commitment of Catholic Alliances. By doing so it can address these issues in a way which commands, to greatest effect, the attention of the European institutions.

ELSiA seeks to pool and to coordinate the existing capacities of Caritas Europa, CIDSE¹, COMECE², GCCM³, JESC⁴ and Justice and Peace Europe with regard to «integral ecology» and an «ecological conversion» proposed by Pope Francis.

Baseline survey objectives and scope

This baseline survey is proposed to collect primary data on projects, activities, events et al, **inspired by the Laudato Si’ encyclical letter**, that Catholic church actors in Europe have implemented from 2016 to date. This survey is an integral part of the ELSiA project, and it aims to collect valuable information that will allow ELSiA to focus its resources where most needed as well as provide reliable information to its member organisations and partners on Church-led activities on the theme of **integral ecology**. Data collected will also offer a framework of reference for the project monitoring

¹ Coopération Internationale pour le Développement et la Solidarité

² Commission of the Bishops' Conferences of the European Union

³ Global Catholic Climate Movement

⁴ Jesuit European Social Centre



and evaluation strategy. This baseline survey is designed to capture the current reality of Church actors-led integral ecology initiatives.

Geographical scope

The geographical area to be assessed includes all ecclesiastical jurisdictions of forty-four countries in Europe⁵.

Target group for the survey

The target group to be surveyed includes the following: ELSiA members and members of their networks, archdioceses, dioceses, and congregations, catholic movements, local catholic organisations, and catholic NGOs in all the countries that are surveyed.

Data analysis and classification: The seven goals of Laudato Si'

Once primary data are collected and analysed, one way in which we would like to see the projects/ initiatives/ et al. classified, is through the seven Laudato Si' goals. Find below the different goals. This should be taken into consideration when formulating the questionnaire for the target group and the database.

The seven goals

1. Response to the Cry of the Earth: work toward carbon neutrality through greater use of clean renewable energy and reduced fossil fuel use; support efforts to protect and promote biodiversity and guarantee water access for all.
2. Response to the Cry of the Poor: defend human life from conception to death and all forms of life on Earth, while giving special attention to vulnerable groups such as indigenous communities, migrants, and children at risk of trafficking and slavery.
3. Ecological economics: sustainable production, fair trade, ethical consumption and investments, investments in renewable energy, divestment from fossil fuels and limiting any economic activity harmful to the planet or people.
4. Adoption of simple lifestyles: reduce use of energy and resources, avoid single-use plastics, adopt a more plant-based diet, reduce meat consumption, and increase use of public transportation over polluting alternatives.

⁵ Albania, Andorra, Austria, Belarus, Belgium, Bosnia and Hercegovina, Bulgaria, Croatia, Cyprus, Check Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kosovo, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Monaco, Montenegro, the Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Russia, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Ukraine, United Kingdom.



5. Ecological education: redesign curricula around integral ecology, create ecological awareness and action, promote ecological vocation with young people and teachers.

6. Ecological Spirituality: recover a religious vision of God's creation, promote creation-centered liturgical celebrations, develop ecological catechesis and prayers, and encourage more time in nature.

7. Community engagement and participatory action: focus on care for the creation at all levels of society by promoting advocacy and grassroots campaigns.

General notes on the methodology

The extent to which the work of the surveyed is disrupted by the participation to the survey should be minimal and incorporates the perspective of both men and women.

The questionnaire is specifically designed to acquire information that is not otherwise available.

The questionnaire is to be administered to the target stakeholders by ELSiA member organisations and the consultant will interact with the baseline survey task force.

The consultant is expected to develop an appropriate methodology and data collection and approach in the proposal; however, the following are key elements and should be included of the methodology proposed by the consultant:

- i. Participatory design: we expect to be involved in the design;
- ii. Inclusive design: the design team should be inclusive;
- iii. User friendly design: user experience should be guiding the survey design as the target population is very diverse with different levels of familiarity with surveys;
- iv. Pilot phase: the questionnaire/survey should first be piloted with a few organisations to make sure that the design is sound and user – friendly;
- v. The questionnaire needs to be translated in as many languages as those spoken in the surveyed countries;
- vi. Automation and sorting of the answer: we expect that this process would be fully automated.

The following documents will be shared with the selected consultant:

- i. Categories of target population
- ii. List of other project stakeholders (ELSiA members)
- iii. Desk review conducted on the target group of the survey
- iv. Sample questionnaire



Expected Deliverables

The following are the expected deliverables:

1. Finalized questionnaire, in English and all relevant languages;
2. A database of projects and initiatives identified through the baseline survey; specifications to be negotiated;
3. A draft final report; Table of content to be agreed upon
4. A final report

The final report and the database will need to be presented to the ELSiA Steering Group (SG) in a regular meeting and be approved by the SG to be considered accepted.

Timetable of Deliverables

The baseline survey should be completed by the end of October 2021.

Deliverables	Proposed Timetable
First draft questionnaire design	10 wd ⁶ after project starts
Final design	5 wd after receiving feedback from the TF
First progress report on data collection and analysis – mock database	15 wd after questionnaire received by recipients
Database completion and user manual	25 wd after questionnaire received by recipients
Draft Final Report	30 wd after questionnaire received by recipients
Final report	5 wd after receiving feedback on draft final report

Selection criteria and experience of the consultant

Best value for money criterion applies. The contractor will have to demonstrate in its proposal in which way their design is expected to deliver best value for money, and that the design component itself is cost-effective. The proposals received will be evaluated by a panel of no less than three people and no more than eight.

Expertise of the consultant

The consultant submitting a proposal is expected to demonstrate the following key skills, competencies, and requirements:

- ✓ Proven track record conducting baseline surveys and competent use of quantitative and qualitative data collection methods, specifically around surveys and interviews;

⁶ Wd= working day



- ✓ Proven track record in sampling techniques for survey distribution;
- ✓ Proven track record working in international contexts, across time-zones and different social and cultural contexts;
- ✓ Experience working on potentially sensitive topics,
- ✓ Experience in data collection, analysis, and storage fully compliant with the GDPR;
- ✓ Proven track record in publication and dissemination of reports and studies in both academic and non-academic outlets
- ✓ Excellent written and spoken English, proven track record of conducting multi – lingual surveys across Europe;
- ✓ A rigorous and demonstrable internal Quality Assurance process, this process will need to be described in the proposal.

Application process

Application procedure and proposal

The deadline for proposals to be submitted is May 31, 2021 by 1700 hours CET. Clarification questions and proposals shall be submitted to info@elsia-alliance.eu, in the subject line please indicate the following – baseline survey – request for clarification – name of your firm; and/or baseline survey – proposal – name of your firm.

Proposals shall include the following:

- ✓ Proposed survey methodology;
- ✓ Timetable for the implementation of the survey, following the proposed one above or presenting an alternative;
- ✓ Team description with roles and responsibilities, including CVs of all involved in the implementation of the survey; CVs should be one page long, and they can be inserted as annexes, however the main body of the proposal should include a pen portrait of the key experts whose experience you will rely on to implement the survey;
- ✓ detailed budget breakdown, specifying tasks lines, estimates with number of days, day rates, and will need to include VAT if applicable
- ✓ Max 20 pages

Following submission, a short list of candidates will be invited for an interview on 04.06.2021, the contract will be awarded by 14.06.2021 and will begin upon signature of the contract.

Budget and payment terms

The dedicated budget for this activity is between 60,000 Eur and 80,000 Eur, inclusive of VAT and all costs and expenses. If helpful, proposals can include various options around methodological approaches to show the possibilities for data collection and analysis within the proposed budget.